

# Data Subject Request Form

Please complete this form if you wish to exercise your right to make a request for your personal data under the General Data Protection Regulation (GDPR).

<b>Name</b>	
<b>Email address</b>	
<b>Telephone number</b>	
<b>Business name (if applicable)</b>	
<b>Preferred contact preference (i.e. telephone / email)</b>	

Are you making this request on behalf of someone? If so, please provide as much detail as possible.

<b>Name</b>	
<b>Email address</b>	
<b>What is the relationship with the individual?</b>	
<b>Preferred contact preference (i.e. telephone / email):</b>	

Please indicate the type of request you are making.

<b>Right of Access (DSAR)</b> I would like to request a copy of my personal data that your organisation holds about me.	<input type="checkbox"/>
<b>Right of Rectification</b> I would like to request that any inaccurate or incomplete personal data that your organisation holds about me is corrected.	<input type="checkbox"/>
<b>Right to Erasure</b> I would like to request that my personal data be erased from your organisation's records.	<input type="checkbox"/>
<b>Right to Object</b> I would like to request my personal data not be used.	<input type="checkbox"/>
<b>Right to Restriction</b> I would like to request that the processing of my personal data be restricted.	<input type="checkbox"/>
<b>Right to data portability</b> I would like to request a copy of my personal data in a commonly used and machine-readable format.	<input type="checkbox"/>

Please provide any additional information that may help us with your request.

I understand that I may be required to provide additional information to verify my identity before my request can be fulfilled.

<b>Initials</b>	
<b>Date</b>	

Once the form is completed, please send it to our Data Protection team via **dataprotection@floww.io**, or post it to our office, using the below address. Floww is required to respond to the request in accordance with applicable data protection laws, which is usually within 30 days of receipt of the request. For more information, please read our Privacy Policy found at, **www.floww.io/privacy-policy**.

If you have any questions, please contact us via **dataprotection@floww.io**.

**Address:**

Data Protection — Floww  
2<sup>nd</sup> Floor, 4 Matthew Parker Street  
London SW1H 9NP